



St. Paul of the Cross Drop-off/Pick-up Procedures

Cell Phones: Please do not use cell phones while driving in the parking lot. It is a very busy place and everyone needs to be paying attention.

Speed: 5 MILES AN HOUR - PROCEED SLOW WHEN ENTERING AND EXITING THE PARKING LOT and always watch out for students, parents, and staff members

Use Crosswalk: If walking up to drop off/pick up your child, please use the cross walk at all times

Times: Drop off 7:30am – 8:00am. We have supervision available starting at 7:30am. The first bell rings at 8:00am. The second bell rings at 8:05am and your child will be considered late.

Dropping Off Rules:

- **Before 7:30am – Do not drop off children early – there is no supervision**
- Please pull forward as far as you can to the **ORANGE CONES**
- **Encourage your child** to get out of the car quickly. Backpacks etc. should be ready to go.
- If your child needs extra time getting out of the car, please park in a parking slot
- The drop off/pick up lane is for **QUICK** loading and unloading only.
- Watch for the orange cones, these mark the safe area for loading/unloading
- **Please wait your turn** to drop off and pick up your children. All drivers need to be patient and wait their turn.
- Morning drop off your child(ren) will come in through the brown school gate.



Arriving Late – Children arriving at 8:05am or later are considered tardy and will need to be walked into the health office by their parent or guardian for a late slip.
DO NOT TAKE YOUR CHILD TO THEIR CLASSROOM.

NEW DISMISSAL PROCEDURES:

- For the SAFETY of your CHILDREN our dismissal procedures have changed
- These **NEW DISMISSAL PROCEDURES** will begin **MONDAY, SEPTEMBER 18th** at 3:00pm
- All students will line-up behind the Brown Gate (used for entrance)
- Please pull forward to the **ORANGE CONES** and please tell the faculty member your children's name and grade.
- Parents please be patient and allow enough time for your child to walk up to your car.
- **Encourage your child** to get in the car quickly.
- Please make an appointment if you need to meet with your child's teacher. Teachers can meet after 3:15pm

